

DEVELOPMENTAL PATHWAYS, INC.
Board of Directors Meeting Minutes
Tuesday, November 29, 2016

Members Present:

Tim Moore, Tim Batz, Monique Peyton, Jack Stiegelmar, Kristin Hoover, Andrew Pitts, Adam Horney, Chris Becze, Lynn Myers, Beth Klein, JoAnne Zboyan, Alison Dronkers

Members Absent:

Excused: Nancy Sharpe, Dave Weaver, Mayre Lynn Schmit

Others Present:

Melanie Worley, Matt VanAuken, Lloyd Sweet, Michaela McDonnell, Gillian Kennedy, Darcy Tibbles, Bob Ward, Bonnie Silva, Karen Flores, Joel Coriat, Tim McCutcheon, Ed Bowditch, Ksenia Popke

Public Guests:

None

The meeting of the Developmental Pathways, Inc. Board of Directors was called to order by the Board President, Mr. Moore at 7:04 p.m. A quorum was established by Board Secretary, Ms. Myers.

Consent Agenda

a. Approval of Regular Board Minutes – September 27, 2016

MOTION: Mr. Batz moved for the approval of Consent Agenda items as presented, the motion was seconded by Mr. Stiegelmar. It was approved by unanimous voice vote.

Conflict of Interest

No updates.

Executive Committee – Mr. Moore, President

Legislative Update – Mr. Bowditch

Mr. Bowditch advised that the Republicans will continue to control the Senate 18-17. In the House, the Democrats will control 37-28. Five hundred bills passed last year. The JBC has two new members, Senator Kevin Lundberg and Senator Dominick Moreno. Discussion of collapsing Health and Human Services Committees into one. Twenty new members of the Legislature. The FY 2017-18 budget was discussed. Governor's office found a \$500 million gap. The Governor requested a flat funding for the Early Intervention program. The case load continues to surge. The Department of HCPF are projecting a reversion of funds. They have committed to have no waiting list for the Supported Living Services and Children's Extensive Support programs. Mr. Becze asked "Why the Governor is asking for flat funding for EI?" Ms. Worley advised we are an anomaly in the state. The problems with the Unicorn system, the state only received one report that shows 4% growth, we have 6 % growth. Mr. Bowditch advised in January, Ms. Worley will be speaking with the JBC Staff. Mr. Becze asked if we should be concerned with cuts in other areas? Mr. Bowditch advised that if they are projecting reversions in Medicaid waivers, that there will probably be a cut in January. Ms. Tibbles spoke about the Unicorn system and how it was developed. Mr. VanAuken advised we were asked to do beta testing for the Unicorn system. Ms. Hoover asked if there was anything we can do to build the case of our EI program?

Finance Committee – Ms. Klein

Audit Presentation – Mr. McCutcheon and Ms. Popke

Mr. McCutcheon presented the consolidated audit report of the combined operations of the companies. Eide Bailly has issued an unmodified opinion, which is the best you can achieve. The financial statements this year have fewer line items to make it clearer. There is more detail in the footnotes of the document if needed. The Consolidated

Statement of Functional Expenses is new this year. Note 2 which is Fair Value Measurements and Disclosures, is important for transparency.

Executive Committee – Mr. Moore

2017 Board Calendar – Mr. Moore

Mr. Moore advised we must complete an Executive Director salary assessment and performance evaluation. That will be sent out to the Board via survey monkey. The Board reviewed the dates for the meetings next year and the calendar was approved.

Finance Committee– Ms. Klein/Mr. Sweet

Ms. Klein asked for everyone to review the audit over the next couple of weeks, so they can be voted on at the next meeting. Please send in any questions to Ms. Flores ahead of the meeting. October financials looking great, right on budget. Researching capital expenditure for a HVAC system.

Board Designated Funds – Mr. Sweet

Mr. Sweet spoke about the five Board Designated Funds overview on the portal and asked the Board to review the documents and we will cover them in the January Board meeting. We would like to speak about increasing funding for these funds. Finance Committee looked at our investment risk tolerance survey from a couple of years ago. Due to Board turnover, we will look in January to re-send the risk tolerance survey for investment and re-allocate the assets as needed.

Nominating Committee – Ms. Myers

Ms. Myers introduced the Board to Dr. Michaela McDonnell. Dr. McDonnell has a son who in in services with DP.

MOTION: Ms. Myers moved to approve the nomination of Dr. Michaela McDonnell to the Board of Directors. The motion was seconded by Mr. Moore. It was approved by unanimous voice vote.

Development Committee – Ms. Pearce

Ms. Pearce advised that the report is included in her presentation.

New Business

Case Management – Mr. Ward/Ms. Silva

Mr. Ward advised we have developed several one pagers for the Board, to give some overview of what Case Management is doing at Developmental Pathways. A recent survey was sent out to families to gauge customer satisfaction, response rate is 32%, which is amazing. We received a 90% approval rating. Ms. Silva advised we provide case management for around 2,000 people, across 5 different programs. Case Management has 120 employees. Each case manager has a case load of approximately 40 people. DP has experienced high growth in the last 3 years, we have doubled the number of people we serve. We are projected to increase 300 people per year from now on. In July, we completed a reorganization of the department, to focus on person centered thinking and planning and “No Wrong Door”. Annual turnover rate of case managers is 20-25%, which is at or below other CCBs. The agency has embarked on the employer of choice, so we have implemented many strategies to keep people wanting to work here. The number one reason people leave is to go back to school full time.

SUN Foundation Strategic Plan – Ms. Pearce

Ms. Pearce gave an overview of the SUN Foundation. For the SUNRaiser breakfast we had 180 attendees and raised approximately \$33,000. Ms. Pearce spoke about our year end appeal and Colorado Gives Day. Ms. Pearce spoke about setting up the major donor program and the steps the SUN Foundation has taken. Ms. Pearce highlighted the donor cycle and explained the different stages. Ms. Pearce introduced the new planned giving society that the SUN Foundation is launching. The SUN Foundation and Developmental Pathways have received gold medals from Guidestar for our financial transparency. We are one of the 0.5% of non-profits that have attained this.

CEO Report – Ms. Worley

Ms. Worley spoke with Senator Steadman at the CCI Conference. Senator Steadman has asked to meet with Ms. Worley at a later date. Ms. Worley was asked to sit on the CEO hiring committee for AllHealth.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 9:09 p.m. Adjournment motioned by Mr. Moore, seconded by Ms. Myers. Approved unanimously.