

**Provider Family Visit Agreement  
Welcome to Early Intervention Services!**

We believe in a family centered approach to deliver supports/services to children with special needs and their families. Parents and professionals focus on the child's development with attention to increasing a family's ability to meet their child's needs. Early childhood providers have experience and knowledge in overall child development and many providers are part of a team of other professionals who offer coaching, ideas and consultation to support child and family.

We believe parents and early childhood professionals/providers can work together on ideas and strategies that enhance the child's development in everyday routines. Parents partner with a provider and as a team, they look at how the child learns; at home and in the community, in relationships and during the everyday routines/activities.

Home visits are generally scheduled Monday–Friday, 8am and 5pm.

**Providers of early intervention services will:**

- Protect family's privacy by adhering to strict confidentiality practices and perform good hand washing techniques.
- Teach parents how to continue working on goals within activities of daily schedule and provide a written summary of recommendations to explore between visits.
- Confirm/cancel home visits due to illness, schedule conflicts or vacation.

**Children and families receive the most benefit when they:**

- Participate in activities, ask questions and communicate openly with the provider
- Offer their undivided attention; allow phone to ring, keep TV/radio off during visits
- Explore recommendations and offer feedback/comments to provider at next visit
- Make decisions for their child and call to cancel/reschedule visits if child is ill. A child should be alert, well rested, have clean diaper, face & hands and pacifier/bottle are used properly
- Participate in one monthly visit with provider and childcare provider when child is seen at childcare; flexibility when scheduling visits as some timeslots fill up quickly.
- Call their service coordinator to assist with finding support groups, community resources/services and insurance/billing questions.

**Appointment Guidelines**

Safety is our #1 concern. Home visits may be cancelled if road conditions are poor. Caregivers must be present for the entire visit. If a caregiver is not present, provider will wait 10-15 minutes before leaving. Please call the provider to cancel appointment or leave a note on your door. Providers will attempt to reschedule a visit but staff meetings, IFSP reviews and trainings may contribute to ability to reschedule a visit. Please note that frequency of visits may be reduced during holidays/vacation times. If a family is not home for two or more consecutive visits and do not return phone calls, it is assumed the family does not want to participate in early intervention services. The service coordinator would initiate terminating services.

**Illness**

Please cancel visit if anyone in the home is ill or has a contagious illness in past 24 hours. Contagious illness includes but not limited to fevers over 100 degrees, vomiting, diarrhea, runny nose with yellow/green mucus, uncontrollable sneeze/cough, itchy eyes, pink or goopy, etc. Providers exposed to illness can easily catch and pass virus to others in the program. If you or your child does not appear to "feel well", use your best judgment and consider canceling.

Service Coordinator: \_\_\_\_\_ Phone: \_\_\_\_\_

Early Interventionist: \_\_\_\_\_ Phone: \_\_\_\_\_

I have read and understand the above program policies:

\_\_\_\_\_  
Parent signature and date