

DEVELOPMENTAL PATHWAYS, INC.
Board of Directors Meeting Minutes
Tuesday, May 23, 2017

Members Present:

Tim Moore, Chris Becze, Lynn Myers, Beth Klein, Alison Dronkers, Nancy Sharpe, Michaela McDonnell, Mayre Lynn Schmit, JoAnne Zboyan, Andrew Pitts, Tim Batz, Jack Stiegelmar, Adam Horney, Dave Weaver

Members Absent:

Excused: Monique Peyton, Kristin Hoover

Others Present:

Melanie Worley, Lloyd Sweet, Matt VanAuken, Gillian Kennedy, Joel Coriat, Ed Bowditch, Erica Kitzman, Dinah Frey, Karen Flores

Public Guests:

Galia Spychaiska

The meeting of the Developmental Pathways, Inc. Board of Directors was called to order by the Board President, Mr. Moore at 7:06 p.m. A quorum was established by Board Secretary, Ms. Myers.

Conflict of Interest

No updates.

Public Comment

Ms. Spychaiska advised she has a child in services with Developmental Pathways. She has experienced high turnover of case managers and feels that there needs to be more training to advise what is covered with the waivers. Ms. Spychaiska asked why more staff are not being hired to address the backlog of applications? Ms. Spychaiska advised parents have told her they are waiting 6-9 months for waiver to be processed due to workload. Mr. Moore advised that the staff will follow-up on the questions asked.

Consent Agenda

- a. **Approval of Regular Board Minutes – January 24, 2017**

MOTION: Ms. Klein moved for the approval of Consent Agenda items as presented, the motion was seconded by Mr. Stiegelmar. It was approved by unanimous voice vote.

Executive Committee – Mr. Moore, President

Mr. Moore advised he was contacted by Ms. Lesa Stelke, Chair of the Family Support Council to ask the Board to approve the addition of Ms. Camille Pinkerton to the Family Support Council. The Board will also need to reappoint the remaining six members to the council for another two-year term.

MOTION: Mr. Batz moved to add Ms. Camille Pinkerton to the Family Support Council, the motion was seconded by Dr. McDonnell. Mr. Becze abstained. It was approved by unanimous voice vote.

MOTION: Ms. Schmit moved to reappoint the six existing members of the Family Support Council for a two-year term, the motion was seconded by Ms. Zboyan. It was approved by unanimous voice vote.

Ms. Worley advised that the Family Support Council have put together a program to teach first year case managers what it is like to be a family member of a person with a developmental disability/delay. They are a liaison between us and the community to represent the families.

Mr. Moore spoke about the election process for the Executive Committee for the Board. Dr. Pitts will manage the email nomination process with Mr. VanAuken's help. The nomination will take place at the June meeting.

Legislative Update – Mr. Bowditch

Mr. Bowditch advised 683 bills were introduced this year. Mr. Bowditch touched on several bills including SB 17-267, which contained a number of components. This bill made the hospital provider bill a TABOR enterprise. It passed the last day of the session, the Governor has yet to sign. Commissioner Sharpe commented that she had heard this bill could be challenged as the bill violates the single subject rule. The Governor has not signed the Long Bill yet. HB17-1284 is the bill concerning background checks for employees serving at risk adults. This now moves to the State Board of Human Services. Ms. Worley highlighted the 10 day wait period for the background check and how it will slow hiring. HB17-1343, the conflict free case management bill passed unanimously in both House and Senate. Mr. Bowditch highlighted the deadlines included in the bill. In 2018, likely that transportation and construction defects will again be priority issues. The 2018 session convenes on January 10, 2018.

Finance Committee – Ms. Klein

Ms. Klein advised that the 2018 budgets will be posted to the portal tomorrow for review. Please send any questions to Ms. Flores by June 16, she will then compile the questions and answers. Ms. Flores has detailed out the budget and a summary. The budgets will be voted on at the June meeting. The finances look great, we have positive net income. This will allow us to deploy additional funds to our board designated funds.

By-Laws and Articles of Incorporation Review – Mr. Sweet

Mr. Sweet advised updated by-laws will be provided to Board members under client attorney privilege. Developmental Pathways by-laws will be posted to the website for 30 days for public review. Mr. Sweet advised the by-laws reflect the SB-38 compliance. The by-laws will be voted on in the June meeting.

Budget Review and Process – Mr. Sweet

Mr. Sweet reiterated that the budgets have been posted to the portal. The Board will have three weeks to review and send questions to Ms. Flores. Please ask lots of questions.

990 Review – Mr. Sweet

Mr. Sweet advised tax returns for June 30, 2016 were filed under extensions. These are also posted to the website and portal.

Risk Tolerance on Investments – Mr. Sweet

Mr. Sweet advised they are looking at completing a risk tolerance questionnaire with the finance committee. We currently have a 6-month fund balance to keep the company operational, if there was a dip in cash flow. We are conservative in our investments.

Additional Comments

Mr. Sweet spoke briefly about the five initiatives set up by the Board previously. A report will be sent out that details progress for each initiative. We would like to discuss additional funding for capacity building and youth housing at the June meeting. Mr. Moore commented that the next meeting will be very busy with lots of legal work due to all the work for conflict free case management. We will take a vote in June to resign from the Continuum Board. We will be the first CCB in the State to complete conflict-free separation with the formation of two Boards.

Nominating Committee – Ms. Myers

Ms. Myers advised that Mr. Horney's and Ms. Peyton's terms are expiring. Ms. Myers has spoken to Ms. Peyton and she advised she would like to continue with the Board. Mr. Horney advised in the meeting that he wishes to continue as well.

MOTION: Ms. Myers moved for the approval of the Board to re-elect Mr. Horney and Ms. Peyton to the Developmental Pathways Board until May 2020. The motion was seconded by Mr. Becze. It was approved by unanimous voice vote.

Development Committee – Ms. Worley

Ms. Worley spoke about the Colfax Marathon, we had 60 runners and walkers participate. We raised \$1,520 for SUN Foundation. Mr. Dylan Batz was our race ambassador. Ms. Worley gave an update of fundraising totals. Mr. Moore asked for the Board annual giving form to be returned at the June meeting.

New Business

Initiatives Update – Ms. Frey

3+ Initiative

Ms. Frey discussed the 3+ Initiative, Respite and Transportation. Each quarter, Ms. Frey produces a point in time report for each initiative. For the 3+ Initiative, our goal is for families to have continuity in service and full inclusion into the community. We want to make sure our families have choice and that providers can support services to all children. We have set up an online parent forum which has been very successful. In October, we had a one day preschool conference and brought in a nationally known speaker who specializes in early intervention. In June, we will have a two-day conference with 150 teachers in attendance. We have been providing grants to community agencies, like Arapahoe Community College, to help teach students how to use adaptive equipment. Our enrollments have increased by 106% in our community outreach department.

Transportation

Ms. Frey advised we are looking at public and private transportation solutions. There are not enough options for transportation. We found from our research and by asking providers, that the provider fee is not enough to cover their costs. We currently have an RFP out for a volunteer driver program for Arapahoe County. We will cover the costs for the first two years of the program. We will be putting out an RFP in July for a route expansion for Greenwood Village, Centennial and Highlands Ranch. This RFP will provide the start-up costs to extend routes. We also provide grant money to help providers hire drivers or purchase vehicles. We are also working with a travel training program in conjunction with the Arc.

Respite

Ms. Frey spoke about the need to increase and enhance respite options. Of the \$150,000 we set aside for our respite initiative, providers have used half of that money to date. Caregiver support has been a focus on how we build trust. A respite newsletter has been created. We held a Respitability event, only open to community outreach families this year. During this event, we set up parent's in one hotel, and kids in another with skilled respite providers. Currently working on a series of videos to explain respite and tailor some videos to providers. Our respite guide goes to everyone in our community. Ms. Worley is on the State Respite Taskforce.

CFO Report – Mr. Sweet

Mr. Sweet advised that this weekend our new HVAC system will be installed. The new system will save us about half the cost in maintenance and repairs over the next five years.

CEO Report – Ms. Worley

Ms. Worley advised we have two other initiatives to talk about, Ms. Worley asked Mr. VanAuken to address those.

Capacity Building

Mr. VanAuken spoke about our capacity building initiative. Over the last few years we have enrolled 1,000 more people in waivers. Therefore, we must employ more people. We have invested a lot of money in hiring and training more staff to serve our families better. We are celebrating the lowest turnover rate we have ever had in case managers and direct support professionals. We are using your Board designated funds and mill levy funds to help find new providers, support other community members/providers to come up with a long-term strategy so there are more solutions for families.

Youth Housing

Mr. VanAuken advised currently the state is sending kids aged 5-17 years old with high behavioral problems and a developmental disability, out of state because their behaviors cause them to be removed from their home. There is not an in-state option available for these kids. The family unit is not kept together which is a big focus for our agency. There are families in Arapahoe and Douglas Counties in true emergency situations. We estimate there are 35-40 families who are in this state of crisis in our area. It costs \$300,000 per child per year to place a child in an out of state facility. We estimate the cost per child will be less than \$150,000 for us to care for them at a new facility in Colorado. The kids do not qualify for a Medicaid waiver, only a CHRP waiver (if the family gives up parental rights). Mr. Becze asked several questions including "Will this impact the services we are currently providing?" Mr. VanAuken responded that many of the solutions already exist in our agency today. We need our community

partners to work together for these families. Mr. Batz asked "If we would serve anyone outside our catchment area?" Mr. VanAuken responded the purpose is to solve a problem in our area as mill levy dollars must be used for residents. The business model only works with additional funding. We anticipate using mill levy dollars to start the program and eventually it will be cost neutral. Ms. Klein advised it is a great way to get to the people we will ultimately serve earlier in their life to make a difference. This has no impact to folks on DD waiver. There are over 3,000 people waiting for DD waivers, we have no control over that waitlist, it is completely state driven. The children we are talking about will qualify for an emergency DD slot when they are 18. Mr. Becze asked if we are committed to having to serve the children who come to our program. Mr. VanAuken advised there will be some children we cannot serve. We are intentionally starting a small pilot program in October and look at the feasibility of a long-term solution. We will be able to give an update at the end of the first quarter of 2018.

CEO Report (continued) – Ms. Worley

Ms. Worley advised we have just delivered our Mill Levy Reports to Douglas and Arapahoe County. Ms. Worley spoke about the public forum. We have received lots of positive feedback and have over 100 hits on our website for people to watch it. Ms. Schmit advised it was very simple and user friendly. Ms. Worley presented to Denver South Economic Development Partnership at a breakfast. Ms. Myers thought it was very powerful, they received great feedback. Ms. Worley also highlighted our Fashion Show, which was a great success. We had close to 30 models. Ms. Worley has also been presenting to local city councils to highlight the work we are doing and our programs.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:59 p.m. Adjournment motioned by Mr. Moore, seconded by Ms. Myers. Approved unanimously.