

**DEVELOPMENTAL PATHWAYS, INC.**  
**Board of Directors Meeting Minutes**  
**Tuesday, March 27, 2018**

**Members Present**

Tim Batz, Beth Klein, Kristin Hoover, Adam Horney, Dr. Michaela McDonnell, Tim Moore, Lynn Myers, Monique Peyton, Nancy Sharpe, JoAnne Zboyan

**Members Absent**

Excused: Chris Becze, Alison Dronkers, Mayre Lynn Schmit, Dave Weaver

**Others Present**

Melanie Worley, Matt VanAuken, Lloyd Sweet, Bob Ward, Ed Bowditch, Deidra Tjerandsen, Charlie Villarreal

**Guests**

Maureen Welch, Tauni Couch, Meg Froelich

The meeting of the Developmental Pathways, Inc. Board of Directors was called to order by the Board President, Mr. Batz at 6:27 p.m. In the absence of Ms. Schmit, a quorum was established by Ms. Myers.

**Conflict of Interest**

No updates.

Mr. Batz reiterated that public comment will be limited to 3 minutes per individual and has asked that guests come prepared for public comment if they wish to speak.

**Public Comment**

Ms. Welch – spoke about mill levy funds in Douglas and Arapahoe counties and her concern that not all people with I/DD in Arapahoe and Douglas counties can access these funds or services. She commented that hundreds of people are on waiting lists for services and would like to see alternative ways for accessing funds for individualized needs.

Ms. Couch – a parent of a special needs adult who resides in Douglas County, but uses Rocky Mountain Human Services (RMHS), would like to be able to access mill levy funds to pay for such things as a recreation center pass and wants to know why Douglas County mill levy funds cannot be accessed for this type of purpose?

Mr. Batz thanked the guests for their comments and indicated that the Board wants to hear from parents who are having challenges and other issues as he too is a parent with developmentally disabled child.

## Consent Agenda

- a. Approval of Regular Board Minutes – January 23, 2018

**MOTION: Dr. McDonnell moved for the approval of Consent Agenda items as presented, the motion was seconded by Commissioner Sharpe. It was approved by unanimous voice vote.**

## Board Committee Reports

- a. **Executive Committee** – Mr. Batz, President

The Executive Committee has not met since the last meeting.

### Legislative Update – Mr. Bowditch

It is day 77 of the 2018 Legislative Session with 600 bills having been introduced. There will possibly be another 100-150 bills introduced before the session ends.

The quarterly revenue report was positive. Since the December forecast, Legislative Council predicts an increase of \$243 million in FY 2017-18 and \$297 million in FY 2018-19. The revenue growth is sufficiently positive as to trigger a TABOR refund of \$8 million in FY 2018-19. Most legislators believe the top priority for revenues is Transportation.

Concerning the Gallagher Amendment, there are still rumors that the assessment rate could freeze and that would give the state some time to think through the process more.

The Joint Budget Committee (JBC) is asking if there is a better way for the Child Find program to arrange their system to better identify and serve children with disabilities along with the roles and responsibilities of all state departments. House Bill 18-1333, concerning Part C Child Find Responsibilities of State Departments, was just introduced yesterday and has the support of the JBC. In a few years, we may see some changes in the Child Find structure.

Mr. Batz asked about the estimated \$243 million increase in the state budget and how much money is being asked for and how much money is not being asked for or is not being given? Will many people compete for this money? The short answer is, yes. There are many competing requests; JBC just makes recommendations when they finish their requests, i.e., Transportation, State's Retirement System, Education, I/DD proposals, etcetera.

Compliments to Alliance for getting all 6 JBC members to approve to set aside the money for the Aging Caregivers Issue; they still need to vote to approve the bill (HB 18-1407); they have said yes all along and are confident it will go through. For DD programs, \$5 million for DD slots for one-half year, and the federal government will match that, one-half Medicaid; will probably not be drafted for two weeks.

May 9 is the last day of Session.

### Board Retreat Topics for February 23, 2018 Retreat

- Executive Director Evaluation – Mr. Batz said he will talk about ED Evaluation during Executive Session
- At the February Board Retreat, we discussed how we are only required to hold 4 public meetings/year. Is this what we want to do and use the other 4 meetings for planning purposes?

**The upcoming scheduled board meetings for this year are:**

1. May 22 - (need to prepare for June’s annual meeting and budget discussions.)
2. June 26 - (Suggest that meeting be changed to June 19, 2018) – (This is our Annual Meeting, but staff is running up against two conferences and would request to change this date to June 19. In addition, since this is the annual meeting, we would request holding at Inverness versus the Aurora office.) The Board agreed to these changes.
3. September 25
4. November 27
5. December 11

There was a brief discussion about possibly having 4-5 public meetings per year and having 3-4 planning sessions per year. The Board was asked to come up with ideas/topics for the planning sessions and bring them to the May meeting for further discussion. Mr. Batz and Ms. Worley will work together to develop a formal proposal.

**b. Finance Committee/CFO Report** – Ms. Klein and Mr. Sweet

The February 2018 YTD financials were presented for review and approval. Below is a summary of the Developmental Pathways Consolidated February 2018 Financials:

**Balance Sheet:**

Assets	\$35,775,655
Liabilities	\$ 2,100,391
Fund Balance	\$27,690,056

**Statement of Operations:**

	<b>Actual</b>	<b>Budgeted</b>
Revenues	\$27,019,791	\$24,610,379
Expenses	(\$25,176,530)	(\$25,435,261)
Excess of Revenues Over Expenses	\$1,843,261	\$(824,882)

Mr. Sweet indicated that in accord with SB16-38, we are required to review and approve financial statements at least quarterly. With that said, we will not present financials at every Board meeting, but rather on a quarterly basis. Financial reports are posted on the Board portal approximately 1-week prior to Board meetings. Budgeting will begin soon.

Mr. Batz indicated that we only need to post the Developmental Pathways financials and not the Housing Corps or SUN Foundation.

Mr. Sweet further added that cash balance is relative to expenditures and we are ahead of budget and will end ahead of budget.

Mr. Batz asked for a motion to approve the February 2018 YTD financials and to change financial reviews to a quarterly basis.

**MOTION: Ms. Klein moved for the approval of the February 2018 YTD financials and to change financial reviews to a quarterly basis. The motion was seconded by Ms. Myers. It was approved by unanimous voice vote.**

c. **Nominating Committee** – Ms. Schmit – Absent; no terms are up for renewal.

d. **Development Committee – Ms. Worley**

Ms. Worley – This FY, we have received 635 Gifts totaling \$282,776.48.

We have been working on meeting people and bringing new members into advisory boards. If there are any suggestions for advisory board members, please share this information so we can start building the relationship.

Upcoming Events:

- The TANK - April 18, 4-6:30 p.m. at Lone Tree Performing Arts Center South Metro Denver Chamber’s version of the Shark Tank for nonprofits to pitch program ideas for funding. SUN/DP were selected as one of the six presenting finalists.
- SUN/Snooze VIP breakfast - April 29, 8:00 a.m. – Ms. Pearce will be sending an invitation. Snooze, an A.M. Eatery’s newest location in DTC will use this day as a practice and a training day before their grand opening. At the end of the meal, servers present guests with a zeroed-out check and explain that it's been a pleasure to have them and they are super happy to take care of breakfast and any contributions guests would like to make goes right to SUN/Developmental Pathways.
- Fashion Show – May 10, 5:30-6:30 p.m. at Park Meadows Mall; Shop for SUN at Kendra Scott Jewelry - directly after the fashion show.
- SUN/DP Colfax Marathon Charity Partners - May 19 (5K); May 20 (10K Marathon, Relay, Half and Full Marathon) - We have over 30 runners and 20 volunteers registered!

**New Business**

**CFO Report** – Mr. Sweet

Everything was presented in CEO report. All 5 tax returns have been approved by the Board and filed. We are continuing to work on budgets and our expectation is we will have a Finance Committee meeting towards the end of May, one month to review, and budgets will be presented at the June meeting.

The license for Kingston house is approved and we have a resident in the home. We are now working on finalizing the sale of Kingston residence to Developmental Pathways. Continuum of Colorado will lease the house and run the youth housing facility. This facility is greatly needed in Arapahoe and Douglas Counties.

Regarding the state’s performance audit, we are still working with state auditor’s office and are slated to take 6 months, we are not quite half way through and continue to receive requests for information from the Finance department. The Communications department has been putting together the annual mill levy report.

At the May Board meeting, we will be reviewing our existing initiatives and additional funding for those we expect to continue, as well as presenting several new initiatives and requesting funding for those initiatives.

**CEO Report** – Ms. Worley

Early Intervention (EI) numbers are going through the roof. We are handling 80-90 intakes per month, indicative of things to come. Ms. Worley and Ms. Lichti, Vice President of Early Intervention, attended a City of Aurora Economic Development meeting and learned the Aurora EDC is projecting approximately 420,000 more people by 2030. Currently, Douglas County population is 365,000 and Arapahoe County population is 640,000.

On the flipside, we are looking to see what we can do with our senior population as well. We can do joint programming with individuals we serve, and we are looking at metro districts in Highlands Ranch and some sort of programming in Highlands Ranch and other metro districts to share the cost.

Every year we try and pick a health issue to provide awareness and training to our staff. This year we picked mental health and are on track to train-the-trainer in alignment with our mental health first aid program, and so we can recognize any problems, and training everyone to recognize any others.

We are now partnering with Easterseals Colorado trying to help with respite care in the community.

Along the same lines, we are now imbedded in Arapahoe/Douglas Works! AD Works is a workforce center which provides a variety of no-cost services to job seekers and businesses in the area with various tools to support job seekers. Our folks now can utilize these services just like anyone else in Arapahoe and Douglas counties. There are youth and senior programs, and there is a satellite office in Douglas County.

#### **Executive Session**

Mr. Batz asked for a motion to move for the Board of Directors to go into Executive Session to discuss legal matters and all associated issues as per section 3.9 of Developmental Pathways Bylaws and Colorado Revised Statute 24-6-402 (4)(b).

**MOTION: Commissioner Sharpe moved for the approval for the Board of Directors to go into Executive Session to discuss legal matters and all associated issues as per section 3.9 of Developmental Pathways Bylaws and Colorado Revised Statute 24-6-402 (4)(b). The motion was seconded by Dr. McDonnell. It was approved by unanimous voice vote.**

#### **Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at 8:03 p.m. Adjournment motioned by Ms. Myers and seconded by Ms. Hoover. Approved unanimously.