

DEVELOPMENTAL PATHWAYS, INC.
Board of Directors Meeting Minutes
Tuesday, May 22, 2018

Members Present

Tim Batz, Alison Dronkers, Kristin Hoover, Diane Holbert, Adam Horney, Dr. Michaela McDonnell, Tim Moore, Monique Peyton, Mayre Lynn Schmit, JoAnne Zboyan

Members Absent

Excused: Chris Becze, Beth Klein, Lynn Myers, Nancy Sharpe

Others Present

Melanie Worley, Matt VanAuken, Lloyd Sweet, Ed Bowditch, John Gatewood, Daniel Harcey, Deidra Tjerandsen, Casey Garcia

Guests

None

The meeting of the Developmental Pathways, Inc. Board of Directors was called to order by the Board President, Mr. Batz, at 6:14 p.m. A quorum was established by Board Secretary, Ms. Schmit.

Conflict of Interest

No updates.

Public Comment

None.

Consent Agenda

Approval of Regular Board Minutes – March 27, 2018

MOTION: Mr. Horney moved for the approval of Consent Agenda items as presented, the motion was seconded by Ms. Schmit. It was approved by unanimous voice vote.

Board Committee Reports

Executive Committee – Mr. Batz, President

The Executive Committee has not met since the last meeting.

Mr. Batz welcomed Commissioner Holbert, the new Developmental Pathways Board representative from Douglas County. Commissioner Holbert was recently appointed by the Douglas County Board County Commissioners to sit on the Developmental Pathways Board for one-term. Ms. Holbert provided some of her professional background and shared that she has a passion for serving and is happy to serve on the Developmental Pathways Board of Directors.

MOTION: Mr. Batz moved that the Board approve the appointment by the Douglas County Board of County Commissioners for Commissioner Holbert to serve on the Developmental Pathways Board of Directors; the motion was seconded by Ms. Dronkers. It was approved by unanimous voice vote.

Legislative Update – Mr. Bowditch

Mr. Bowditch stated that the Legislative Session ended May 9. A total of 784 bills were introduced. He further indicated that the Colorado Economy continues to remain strong. According to Legislative Council, the near-term economic outlook for Colorado and the nation is bright but the Joint Budget Committee (JBC) will be carefully watching the quarterly budgets.

Regarding the passing of HB 18-1407 “DSPs and Aging Caregivers”- Alliance deserves respect for leading the efforts and for addressing salary issues for Direct Support Providers. The Bill is currently awaiting the Governor’s signature.

The JBC will meet on June 20 and September 20 to receive the quarterly revenue estimates. There will be a Legislative Interim Committee on the Gallagher Amendment; that Committee will meet five times to look at Gallagher and its affects on everyone.

Regarding this year’s elections, in addition to the Governor and other statewide offices (Attorney General, Treasurer, Secretary of State), all 65 House seats and half of the Senate seats will be up in November. Seventeen House members won’t be back because of term limits or running for other offices, etc. There will be 20-25 new legislators next year, some moving from House to Senate. Four of the six JBC members will depart after 2018, Senators Lambert and Lundberg, and Representatives Hamner and Young.

Mr. Bowditch shared that he and Ms. Worley arranged to have DP staff and parents tour the Capital and learn more about the legislative process. It was very informational and well received and we hope to do more of these trainings in the future.

Nominations for Executive Committee – In preparation for the June Annual Board Meeting, Mr. Batz indicated that a volunteer Board member is needed to lead the Nominating Committee for the 2018-2019 fiscal year new executive committee. He further indicated that staff is available to assist with the technical aspects, but this is a Board function. Ms. Hoover volunteered to lead the Nominating Committee.

Frequency of Public Meetings & Discussion of Planning Session Topics – In accord with SB 16-038, the Board is only required to have five (5) public meetings per calendar year. The Board discussed this matter and agreed to hold five (5) public meetings per calendar year and have three (3) planning sessions per calendar year. The Board meeting dates and planning sessions will be determined by the end of this year.

MOTION: Mr. Batz moved to approve that the Board hold five (5) public meetings per calendar year and three (3) planning sessions per calendar year effective the 2019 calendar year; the motion was seconded by Dr. McDonnell. It was approved by unanimous voice vote.

Finance Committee/CFO Report – Mr. Sweet

The April 2018 YTD financials will be reviewed at this meeting. Below is a summary of the Developmental Pathways Consolidated April 2018 Financials:

Balance Sheet:

Assets	\$35,208,190
Liabilities	\$ 2,994,332
Fund Balance	\$27,690,056

Statement of Operations:

	Actual	Budgeted
Revenues	\$33,745,673	\$30,766,980
Expenses	(\$32,818,212)	(\$31,765,823)
Excess of Revenues Over Expenses	\$ 926,861	(\$ 998,843)

Mr. Sweet indicated that in accord with SB16-38, we are required to review and approve financial statements at least quarterly. With that said, we will not present financials at every Board meeting, but rather on a quarterly basis. Financial reports are posted on the Board portal approximately 1-week prior to Board meetings. Mr. Sweet provided a brief overview of the April 2018 YTD Financials indicating two items of focus: managing growth and operating more efficiently.

Mr. Batz asked for a motion to approve the April 2018 YTD financials.

MOTION: Ms. Schmit moved for the approval of the April 2018 YTD financials; the motion was seconded by Ms. Dronkers. It was approved by unanimous voice vote.

Nominating Committee – Ms. Schmit

Kristin Hoover – 1st Term Ending 05/18 (Term 2)

MOTION: Mr. Horney moved for the approval for Ms. Hoover to serve a second term on the Developmental Pathways Board. The motion was seconded by Mr. Batz. It was approved by unanimous voice vote.

a. Development Committee – Ms. Worley

Ms. Worley shared some photos of the Colfax Marathon and reported key accomplishments. The SUNRaiser Breakfast will be held November 1, 2018. Please captain a table and invite your friends. The Shining Stars Gala will be held May 3, 2019.

New Business

Daniel Harcey, Director, Human Resources, Learning, and Organizational Development – Ms. Worley introduced Mr. Harcey and reminded the Board that there was discussion at the previous Board meeting regarding training and development of current and new Board members. Currently, the executive team is researching third party training groups for additional Board training. Mr. Harcey has been here for 11 years and started as a DSP but has been in the training with NMSC for nine years. He spoke about some adjustments that have been made to the existing Developmental Pathways and SUN Board of Directors Onboarding Training Manual. Mr. Harcey briefly gave an overview of each tab in the training manual which included: #1-General Orientation; #2-Board Member Roles; #3-Program and Legislative Information; #4-Fundraising; #5-Fiduciary Responsibilities. He also reviewed a chart that is included in the training manual and provides some general recommendations for potential training opportunities.

Mr. Batz advised the goal of consultants is to learn more about best practices and applied knowledge. Mr. Moore indicated with rotating Board members, new roles, and revolving Boards, extra training and consultants would be beneficial.

CFO Report – Mr. Sweet

Mr. Sweet updated the Board about a lease for a new building in the middle of the catchment area in Aurora to replace the existing area office. Developmental Pathways will occupy the 1st half of the building with Continuum of Colorado occupying the 2nd half of the building. The lease on the Mississippi building is renewed until the end of September 2018. This new space is more functional, has a lot of meeting rooms and mobile work spaces, and is close to the light rail. Developmental Pathways is looking to move in around August.

Budget Review and Process – Mr. Sweet

Mr. Sweet stated that the budgets for FY 2019 will be posted to the Board Portal by the end of the week. The Board will have three weeks to review and send questions to Ms. Flores. Please ask a lot of questions. The Board will then look to approve the budgets at the June 19 meeting.

Mr. Sweet also spoke about Board Designated Funds. We are requesting funding in some new initiatives as well as additional funding in current board designated areas. The anticipated spend in FY19 focuses on the following areas:

Youth Housing Initiative – provide much needed local housing and supports for children with high behavioral needs.

Transportation – exploring viable transportation options for the population we support.

Family Engagement – The efforts of this initiative will transition DP from the reactive to proactive in our community communications; build our relationships and expectations with families; and develop a more comprehensive relationship with families so we become exceptional service partners, set apart from typical I/DD service providers.

Housing Exploration – As many community members and provider groups explore possible long term inclusive residential solutions for adults, especially in Douglas County, DP’s Community Outreach team will help to facilitate conversations around best practices and share ideas to further reach their goals.

Capacity Building – building capacity in our current facilities and designing more mobile workstation options and tenant improvements in the new location in Aurora.

Infrastructure Development – reserve funds to build more effective database systems to support the business needs and create increased efficiencies.

Contingency Reserves

COO Report – Mr. VanAuken

Mr. VanAuken shared some photos and kudos from Developmental Pathways Case Management team; he further showed a video of “Bring Your Kids to Work Day.”

CEO Report – Ms. Worley

- Ms. Worley communicated why HB 18-1407 is so important. This gave us a 6.5% rate increase for DSPs and a 1% across-the-board rate increase. This bill helps to fund 300 new DD Waivers across the State for FY ‘19. Separate from this bill the State released 168 DD Waiver slots to CCBs this fiscal year, and of those, 16-20 waivers will be serving people in our area.
- Channel 2 will be on property tomorrow because an employee from Early Intervention had applied to a contest indicating their team worked very hard and won a free breakfast. This will be an opportunity to talk about Early Intervention and what we do.
- Ms. Worley reminded the Board about the Community Conversation event that will take place on June 7 at 6:00 p.m. Each year, Developmental Pathways makes time to engage the community in a public dialogue. This online forum will be a time to ask questions or bring suggestions to leaders.
- Last, Ms. Worley reported that the Mill Levy Reports have been presented to Douglas County and Arapahoe County; the report was posted today on the website and will go in all our community newspapers.

Executive Session

Mr. Batz asked for a motion to move for the Board of Directors to go into Executive Session to discuss legal matters and all associated issues as per section 3.9 of Developmental Pathways Bylaws and Colorado Revised Statute 24-6-402 (4)(b).

MOTION: Dr. McDonnell moved for the approval for the Board of Directors to go into Executive Session to discuss legal matters and all associated issues as per section 3.9 of Developmental Pathways Bylaws and Colorado Revised Statute 24-6-402 (4)(b). The motion was seconded by Commissioner Holbert. It was approved by unanimous voice vote.

Commissioner Holbert was excused while the Executive Committee discussed legal matters.

MOTION: Ms. Dronkers moved for the approval for the Board of Directors to approve the agreed upon settlement caps. The motion was seconded by Dr. McDonnell.

Adjournment:

There being no further business to come before the Board, the meeting was adjourned at 9:13 p.m. Adjournment motioned by Mr. Batz and seconded by Ms. Zboyan. Approved unanimously.