

**DEVELOPMENTAL PATHWAYS, INC.**  
**Board of Directors Meeting Minutes**  
**Tuesday, June 19, 2018**

**Members Present:**

Tim Batz (by teleconference), Kristin Hoover, Commissioner Diane Holbert, Adam Horney, Beth Klein, Dr. Michaela McDonnell, Tim Moore, Lynn Myers, Monique Peyton, Mayre Lynn Schmit, Commissioner Nancy Sharpe, JoAnne Zboyan

**Members Absent:**

Excused: Chris Becze

**Others Present:**

Melanie Worley, Matt VanAuken, Lloyd Sweet, Ed Bowditch, Karen Flores, Gillian Kennedy, Deidra Tjerandsen, Casey Garcia

The meeting of the Developmental Pathways, Inc. Board of Directors was called to order by the Board Vice President, Ms. Hoover at 6:13 p.m. A quorum was established by Board Secretary, Ms. Schmit.

**Conflict of Interest**

None.

**Public Comment**

None.

**Consent Agenda**

- a. **Approval of Regular Board Minutes – May 22, 2018**

**MOTION: Mr. Horney moved for the approval of Consent Agenda items as presented, the motion was seconded by Ms. Peyton. It was approved by unanimous voice vote. Ms. Klein, Ms. Myers and Commissioner Sharpe abstained as they were absent.**

**Election of Officers** – Ms. Hoover

The Nominating Committee presented the following slate of officers:

Mr. Batz - President  
Ms. Hoover - Vice President  
Ms. Schmit - Secretary  
Ms. Klein - Treasurer

**MOTION: Ms. Myers moved to approve the slate of officers presented by the Nominating Committee for one-year terms to expire at the annual Board meeting in June 2019. Seconded by Commissioner Sharpe. Approved by unanimous voice vote.**

**Executive Committee** – Ms. Hoover

Mr. Batz is joining the Board meeting this evening via teleconference.

**Legislative Update** – Mr. Bowditch

Mr. Bowditch spoke briefly about Initiative 153, “Authorize Sales Tax and Bonds for Transportation Projects” and Initiative 167, “Authorize Bonds for Highway Projects”. He indicated that these initiatives are coming up for election and talked about the process required for getting these initiatives on the ballot. Statutory Initiatives need 98,492 valid signatures and Constitutional Initiatives need 98,492 valid signatures, including approximately 2,000 from each State Senate District. These Initiatives are Statutory (an initiated state statute, also known as an initiative statute, is a new law that state adopts via the ballot initiative process. The most common form of initiated state statute is when groups collect signatures and once those signatures are collected, election officials place the measure on the ballot for a vote).

The Joint Budget Committee (JBC) will meet June 20 and September 20 to receive quarterly revenue estimates. Term limits will hit the JBC, 4 of the 6 members will depart after 2018.

There will be a Legislative Interim Committee on the Gallagher Amendment; this committee will meet 5 times. 6 members were appointed, 4 from our catchment area. The Gallagher Amendment will affect K12 Budgets significantly; it would be a good idea to talk to representatives in the catchment area.

With respect to 2018 elections, in addition to the Governor and other statewide offices (Attorney General, Treasurer, Secretary of State), all 65 House seats and half of the Senate seats will be up in November. 17 House members and 8 Senators will not be back due to term limits or running for other offices, etc. A significant turnover is not anticipated in the legislative delegation from Arapahoe and Douglas Counties.

**Finance Committee** – Ms. Hoover, Ms. Klein, and Mr. Sweet

The May 2018 YTD financials were reviewed. Below is a summary of the Developmental Pathways Consolidated May 2018 Financials:

**Balance Sheet:**

Assets	\$37,553,794
Liabilities	\$ 5,665,543
Fund Balance	\$27,690,056

**Statement of Operations:**

	<b>Actual</b>	<b>Budgeted</b>
Revenues	\$37,442,086	\$33,839,374
Expenses	(\$37,365,840)	(\$35,058,819)
Excess of Revenues Over Expenses	\$ 76,246	(\$ 1,219,445)

In accordance with SB16-38, we are required to review and approve financial statements at least quarterly. With that said, we will not present financials at every Board meeting, but rather on a quarterly basis. Financial reports are posted on the Board portal approximately 1-week prior to Board meetings. Mr. Sweet provided a brief overview of the May 2018 YTD Financials indicating two items of focus: managing growth and operating more efficiently.

Ms. Hoover asked for a motion to approve the May 2018 YTD financials.

**MOTION: Mr. Moore moved for the approval of the May 2018 YTD financials; the motion was seconded by Ms. Peyton. It was approved by unanimous voice vote.**

**Approval of Fiscal Year 2019 Capital and Operating Budgets**

Ms. Klein advised that the Finance committee had met before the Board meeting. The fiscal year 2019 capital and operating budgets need to be approved by the Board. Ms. Flores had provided feedback on the questions raised on the budget. Ms. Klein asked if there were any additional budget questions.

Ms. Hoover asked for a motion to approve the Fiscal Year 2019 Capital and Operating Budgets for Developmental Pathways.

**MOTION: Ms. Myers moved to approve the Fiscal Year 2019 Capital and Operating Budgets for Developmental Pathways. The motion was seconded by Mr. Moore. It was approved by unanimous voice vote.**

**Approval of Board Designated Funds and Addition of New Funds** – Ms. Hoover

Ms. Hoover asked for a motion to approve the Board Designated Funds and Addition to New Funds for the Fiscal Year 2019 for the Youth Housing Initiative, Transportation, Family Engagement, Housing Exploration, Capacity Building, Infrastructure Development, and Contingency Reserves (See Fiscal Year 2019 Capital and Operating Budget for Developmental Pathways).

**MOTION: Ms. Schmit moved to approve the Board Designated Funds and Addition of New Funds for the Fiscal Year 2019. The motion was seconded by Dr. McDonnell. It was approved by unanimous voice vote.**

**Approval of New Lease on Jewell/Sable** – Mr. Sweet

Mr. Sweet spoke about the new space located on Jewell and Sable in the middle of the catchment area in Aurora to replace the existing area office. Developmental Pathways will occupy the 1<sup>st</sup> half of the building with Continuum of Colorado occupying the 2<sup>nd</sup> half of the building. This new space is more functional, has a lot of meeting rooms and mobile work spaces, and is close to the light rail. All the current furniture and fixtures will remain in the building as part of the lease. We would like to execute the lease beginning October 1, 2018 and the expected move in date is middle of August to early September 2018.

Ms. Hoover asked for a motion to approve the new lease for 14280 East Jewell Avenue, Aurora, CO 80012 (Jewell/Sable Building).

**MOTION: Ms. Klein moved to approve the new lease for 14280 East Jewell Avenue, Aurora CO (AKA Jewell/Sable Building). The motion was seconded by Ms. Myers. It was approved by unanimous voice vote.**

**Nominating Committee** – Ms. Schmit

Ms. Schmit advised that no Board members are up for renewal at this time.

Ms. Myers asked that the Board consider potential new Board members since Ms. Dronkers recently resigned from the Board. Ms. Myers indicated the Board could probably grow by 3 to 4 people and that she would be happy to coordinate the process but would like Board input prior to doing that. Ms. Hoover said she would put an email together and send to the Board, so they can forward on to potential Board prospects.

**Development Committee** – Ms. Worley

Ms. Worley reported that from July 2017-June 2018, we have received 685 gifts totaling \$300,392 in the door. At the SUN/DP Colfax Marathon held May 20, our People Strategies and Finance relay team came in second place in their division and won an extra \$1,000 for SUN Foundation. The Team Home Depot Foundation donated materials and 6 volunteers for garden spruce up at Bernie's Place.

Ms. Worley and Ms. Pearce recently attended a conference in Boston (Together We Thrive-Classy Collaborative) to learn about trending technologies in online giving campaigns and donor engagement. Between the two of them, they attended over 20 sessions. They brought back a lot of great knowledge and learned about moving from event-based fundraising to large donor-based fundraising.

**Upcoming events include:**

SUNRaiser Breakfast: November 1, 2018 at the Falls Event Center  
Colorado Give Day: December 4, 2018  
Shining Starts Gala, May 3, 2019 at the Highlands Ranch Mansion

**New Business**

**CFO Report** – Mr. Sweet

Mr. Sweet spoke briefly about the Developmental Pathways HUD homes, Housing Corps. I, II, and III and the recommendation to move the HUD houses from Developmental Pathways to Continuum of Colorado, Inc. to take effect July 1, 2018. To conduct this transfer of sponsorship, a resolution needs to be approved by the Board.

Mr. Sweet asked for a motion to approve a corporate resolution to transfer sponsorship of Developmental Pathways Housing Corp. I, Developmental Pathways Housing Corp. II, and Developmental Pathways Housing Corp. III to Continuum of Colorado, Inc. effective July 1, 2018. This transfer is pending HUD approval.

**MOTION: Mr. Moore moved to approve a corporate resolution to transfer sponsorship of Developmental Pathways Housing Corp. I, Developmental Pathways Housing Corp. II, and Developmental Pathways Housing Corp. III to Continuum of Colorado, Inc. effective July 1, 2018. This transfer is pending HUD approval. The motion was seconded by Mr. Horney. It was approved by unanimous voice vote.**

Mr. Sweet asked for a motion to approve a corporate resolution authorizing Mr. Sweet to sign the lease and any documents in reference to the transaction for 14280 East Jewell Avenue, Aurora, CO 80012 on behalf of Developmental Pathways, Inc.

**MOTION: Mr. Moore moved to approve a corporate resolution authorizing Mr. Sweet to sign the lease and any documents in reference to the transaction for 14280 East Jewell Avenue, Aurora, CO 80012 on behalf of Developmental Pathways, Inc. The motion was seconded by Ms. Peyton. It was approved by unanimous voice vote.**

Mr. Sweet indicated that the Mill levy Audit is currently being conducted by our auditors, Eide Bailly, as part of our year end audit. This audit will be provided to Douglas County, and we are looking at doing the same for Arapahoe County.

**CEO Report** – Ms. Worley

We currently work a lot with Early Intervention in the portion of Adams County which is encompassed within our service area (17% of Adams County is within our service area). Ms. Worley recently met with Commissioner Mary Hodge of Adams County and thanked her for the opportunity to work with Adams County. After a discussion with North Metro Community Services, they are in support of Developmental Pathways applying to Adams County for Mill Levy support to help cover some of the expenses we absorb with serving people in this geographic area.

Mr. VanAuken spoke about the successful passing of HB18-1407 – this bill provides for a 6.5% provider increase and allows us to access new DD slots. There are 3 main waivers, CES, DD/Comp, and SLS. Of these 3 waivers, DD is the only one that remains with a long waitlist. Some people have been waiting for over 20 years.

Ms. Zboyan would like to hear firsthand what people are saying about the new DD Slots and how families are being impacted. Mr. VanAuken indicated that we will provide updates regarding this at every meeting and that we are planning on getting a group of people to go to the Governor and thank him personally.

Ms. Worley gave a brief update regarding the Community Conversation that was held via webinar on June 7, 2018. Ms. Worley, Mr. VanAuken and Mr. Ward were on for a full hour and talked about what we are doing and answered questions from community members and parents.

Last, Ms. Worley shared that the Mill Levy Report can be found on the website. Mr. VanAuken stated that some Mill Levy funds go to case management to address emergency needs such as jail, hospitalization, etc., if recognized as an I/DD. We are working with 37 different people today that have emergency needs or needs that are very complex.

**Executive Session**

Ms. Hoover asked for a motion to move for the Board of Directors to go into Executive Session to discuss legal matters and all associated issues as per section 3.9 of Developmental Pathways Bylaws and Colorado Revised Statute 24-6-402 (4)(b).

**MOTION: Ms. Myers moved for the approval for the Board of Directors to go into Executive Session to discuss legal matters and all associated issues as per section 3.9 of Developmental Pathways Bylaws and Colorado Revised Statute 24-6-402 (4)(b). The motion was seconded by Ms. Klein. It was approved by unanimous voice vote.**

Commissioner Holbert and Commissioner Sharpe were excused while the Executive Committee discussed legal matters.

The Board returned from Executive Session at 7:55 p.m.

**Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at 7:55 p.m. Adjournment motioned by Mr. Horny and seconded by Ms. Klein. Approved unanimously.