**DETERMINATION**
You have up to 90 days from the time you submit the application to provide all supporting eligibility documents. It is then evaluated & determined whether you meet the criteria for developmental disability.

**COLLECT DOCUMENTS + CONFIRM BENEFITS**
DP collects documents needed for enrollment, including:
- Social Security card
- Photo ID
- Birth Certificate
- Professional Medical Information Page (PMIP)

We also confirm that you have applied & qualify for Medicaid & that you receive SSI or have a Medicaid Disability Determination.

**SIS ASSESSMENT**
The Support Intensity Scale (SIS) assessment determines your level of funding & must be completed prior to enrollment. A SIS interviewer will contact you to set this up.

**ENROLLMENT CASE MANAGER**
You are assigned an Enrollment Case Manager (ECM) who will schedule a meeting with you to continue the enrollment process.

**SERVICE PLAN**
In your first meeting with your ECM, you will complete a service plan. The Service Plan allows you to set goals for the upcoming year and choose services to support these goals.

**PROVIDER SELECTION**
The Enrollment Case Manager will assist in the completion of a Request for Proposal (RFP) to help you find service providers.

**SERVICES BEGIN**
Once your Medicaid paperwork has been processed, your chosen providers begin administering supports as outlined in the service plan. Ongoing case management starts and you will be transferred to an Active Case Manager.
DETERMINATION
An Intake Case Manager will schedule a meeting to complete the 100.2 assessment (which determines functional eligibility) & the CES application. CES has specific eligibility standards that must be reviewed & approved by a State-contracted third party.

COLLECT DOCUMENTS + APPLY FOR BENEFITS
DP collects documents needed for enrollment, including:
- Social Security card
- Photo ID
- Birth Certificate
- Professional Medical Information Page (PMIP)
DP helps your child apply for Medicaid & Medicaid Disability if not already receiving SSI.

SERVICE PLAN MEETING
You will draw up a Service Plan along with your ECM to set goals for your child in the upcoming year and choose services to support these goals.

PROVIDER SELECTION
Your ECM will assist in the completion of a Request for Proposal (RFP) to help you find service providers.

SERVICES BEGIN
Once your Medicaid paperwork is processed, your chosen providers begin administering supports as outlined in the service plan. Ongoing case management starts and your child will be transferred to an Active Case Manager.