

**DEVELOPMENTAL PATHWAYS, INC.**  
**Board of Directors Meeting Minutes**  
**Tuesday, June 18, 2019**

**Members Present:** Kristin Hoover, Beth Klein, Dr. Michaela McDonnell, Tim Moore, Commissioner Nancy Sharpe, JoAnne Zboyan, Mayre Lynn Schmit, Monique Peyton, Lynn Myers, Diane Holbert, Adam Horney, Tim Batz, Lois Vaughan, Commissioner Abe Laydon, Daniel Sampson

**Members Absent:** Judge Don Toussaint

**Others Present:** Melanie Worley, Matt VanAuken, Selina Griggs, Karen Flores, Daniel Harcey, Chris Forrest, David Vogel, Casey Garcia

The meeting of the Developmental Pathways, Inc. Board of Directors was called to order by the Board President, Mr. Batz at 6:08 p.m. A quorum was established by Ms. Schmit.

**Guests:** None

**Conflict of Interest**

No updates

**Public Comment**

None

**Consent Agenda**

Approval of the Regular Board Minutes – May 28, 2019

**MOTION: Mr. Moore moved for the approval of the Board minutes for May 28, 2019; the motion was seconded by Dr. McDonnell; it was approved by unanimous voice vote. Mr. Batz abstained.**

**Executive Committee** – Mr. Batz

**Election of Officers for FY2020**

The following slate of officers was presented by the Nominating Committee for Fiscal Year 2020.

President: Kristin Hoover

Vice President: Lois Vaughan

Treasurer: Diane Holbert

Secretary: Mayre Lynn Schmit

**MOTION: Ms. Myers moved to approve the slate of officers presented by the nominating committee for one-year terms to expire at the annual Board meeting in June 2020; the motion was seconded by Mr. Moore. It was approved by unanimous voice vote. Commissioner Laydon abstained.**

**Finance Committee** – Ms. Klein

**Fiscal Year 2020 Operating Budget, Capital Budget, and Board Designated Funding Approval**

Ms. Klein reminded the Board that the fiscal year 2020 Budget was emailed out to the Board for review and a Q&A meeting was held on June 11, 2019 to give the Board an opportunity to discuss the budget. Ms. Klein asked the Board if anyone had any further questions? There being no further questions, the Board motioned on the approval of the fiscal year 2020 budget.

**MOTION: Ms. Holbert moved to approve the Fiscal Year 2020 Capital and Operating Budgets for Developmental Pathways; the motion was seconded by Commissioner Sharpe. It was approved by unanimous voice vote.**

**MOTION: Ms. Klein moved to approve the Board Designated Funds for the Fiscal Year 2020; the motion was seconded by Ms. Holbert. It was approved by unanimous voice vote.**

**Nominating Committee** – Ms. Schmit

Ms. Schmit informed the Board of the changes made regarding the nominating process. Ms. Schmit worked with Mr. Harcey, Director of Human Resources and Learning and Organizational Development, to formulate new procedures going forward. Mr. Harcey advised the Board that the document can be found on the Board Portal in the Nominating Committee and Reference Documents folders. Ms. Schmit asked that if anyone has any questions regarding the new process to let her know.

**Development Committee** – Ms. Worley

**Board Annual Giving**

Ms. Worley discussed the annual pledge for the Board of Directors. She reminded the Board that one of their goals for the year is that there is 100% Board financial giving. A form was provided to each Board member to fill out and turn in to Ms. Kennedy.

**SUN Foundation Update**

Ms. Worley spoke regarding the SUN Foundation and reported 532 gifts totaling \$432,860 from July 1, 2018 to June 17, 2019 were received. A \$30,000 GIK Donation of office furniture was received from Guild Mortgage and they are working on a Resourcefulness Award application with Eide Bailly. The SUN Foundation is also in the process of moving things from SUN to Developmental Pathways and are still working on finalizing the name. Ms. Worley mentioned a donor event with a tentative date of July 18, 2019 at the Jewell location and that details are still being worked out.

**New Business**

**All Company Annual Meetings with New Executive Committee Slate** – Mr. VanAuken

Mr. VanAuken reminded the Board that each year an annual meeting must be held for each company. Mr. VanAuken asked that the Developmental Pathways meeting be paused, and to open a new meeting for Youth Housing Colorado.

**MOTION: Commissioner Sharpe moved for the approval to pause the Developmental Pathways Meeting; it was seconded by Dr. McDonnell. It was approved by unanimous voice vote.**

**The meeting of the Developmental Pathways, Inc. Board of Directors was called back to order by the Board President, Mr. Batz at 6:31 p.m.**

**COO/Finance Report** – Mr. VanAuken

Mr. VanAuken started off by thanking the Board for participating in the Budget Q&A meeting on June 11, 2019. He noted that the Adams County contract has been executed in partnership with North Metro, our sister CCB. The money from Adams County will be a big help to all the departments within Developmental Pathways.

Mr. VanAuken stated that the dissolution of the SUN Foundation is on track for completion by June 30, 2019. Mr. VanAuken and Ms. Worley will be presenting the Mill Levy report to Douglas County on June 24, 2019. Mr. VanAuken stated that a meeting will be set up with the newly formed Strategic Planning committee to discuss how to move forward. Mr. VanAuken informed the Board that Eide Bailly will be starting its yearly 401k audit next week. This is something that is done every year as a precaution by finance. They also met with IMA regarding renewing the company's insurance. There was only a 3% increase, which is very good. An insurance report will be presented to the Board at the September meeting.

Mr. VanAuken presented the Board with a new upcoming events document. This will be given to the Board on a regular basis. Mr. VanAuken reviewed the upcoming events with the Board and encouraged them to participate. Mr. VanAuken reminded the Board that the Community Conversation is on June 25, 2019 and asked the Board to notify Ms. Griggs if they are interested in attending one of the events or if they would like more information.

**CEO Report** – Ms. Worley

Ms. Worley discussed the Grand Opening of the new Aurora Building known as "Jewell". They day was a huge success that started with a ribbon cutting with representatives of both Arapahoe and Douglas Counties, Aurora Council and the Aurora Chamber. There was a staff meeting that afternoon and an award was presented to Representative Kim

Ransom from Alliance for her work securing 150 new DD resources. Following the staff meeting was an open house for the people that Developmental Pathways serves and their families.

Ms. Worley discussed attending the ANCOR Conference and that she is on the Board of Representatives. Ms. Worley met with other State Representatives and shared the changes from our respective legislative sessions.

Ms. Worley informed the Board that we are working with South Metro Chamber on setting up an Executive Roundtable with Ms. Temple Grandin. Ms. Grandin is an American Professor of Animal Science at Colorado State University and has autism. Ms. Worley is looking forward to Developmental Pathways hosting this event and hearing Ms. Grandin speak.

Ms. Worley also met with Ms. Carol Meredith, the Executive Director of ARC for Arapahoe and Douglas Counties. She also met with Ms. Pam Kelly from Park Meadows to discuss the upcoming fashion show.

#### **Executive Session** – Mr. Batz

Mr. Batz asked for a motion to move the Board of Directors to go into executive session to discuss legal issues and all associated issues as per section 3.9 of the Developmental Pathways Bylaws and Colorado Revised Statute 24-6-402 (4)(f).

**MOTION: Ms. Zboyan moved for the approval for the Board of Directors to go into executive session to discuss legal issues and all associated issues as per section 3.9 of the Developmental Pathways Bylaws and Colorado Revised Statute 24-6-402 (4)(f). The motion was seconded by Dr. McDonnell. It was approved by unanimous voice vote.**

**MOTION: Ms. Holbert moved for the approval for the Board of Directors to come out of Executive Session; the motion was seconded by Ms. Myers. It was approved by unanimous voice vote.**

#### **Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 10:02 p.m. Adjournment motioned by Ms. Hoover and seconded by Dr. McDonnell. Approved unanimously.