

POLICY

As a Community Centered Board (CCB), Developmental Pathways, Inc. (DP) is committed to both the utilization of existing provider services, social networks, and natural sources of support in our service areas as well the establishment of new services and supports. DP is committed to fostering innovative, effective, and inclusive services and supports in their community for individuals with developmental disabilities and delays and their families and to work to prevent unnecessary institutionalizations and to actively support deinstitutionalization when appropriate.

To that end, DP will allocate a portion of local funding to directly meeting otherwise unmet needs of providers who support individuals with developmental disabilities and/or delays (IDDs) who reside in Adams, Arapahoe, or Douglas County.

PURPOSE

The purpose of this policy is to affirm our commitment to providers within our service areas through Provider Grants given in accordance with this policy (and related procedures) to ensure available funds are distributed consistently and appropriately. Over the past few years, Developmental Pathways gathered information from individuals in services, caregivers, and providers to identify the barriers to IDD services to identify key areas of need.

PROTOCOL

Funding Sources

Funding sources used to support Provider Grants include Mill Levy dollars awarded to Developmental Pathways through Referendum 4a (2001) through both Arapahoe and Douglas Counties, Reserve Funds, grant funding, Foundation dollars, and other sources (hereinafter referred to as “Local Funds”).

Allocations

Under guidance by the Developmental Pathways Board of Directors (the Board), a portion of DP’s annual Local Funds will be allocated to the Community Engagement Department (hereinafter referred to as “the Department”) to be used to fund provider grants as outlined by this policy.

Authority

The Department will have oversight and approval authority of provider grant funding with the assistance of a provider grant committee made up of leadership level staff from multiple departments. Authorizations will be limited to the available allocated funds and approved on a case-by-case basis.

Eligibility: Grantee Criteria

1. Grant funds are available to both non-profit and for-profit providers. Providers include but are not limited to:

- a. Program Approved Service Agencies (PASA) supporting individuals enrolled in IDD waivers and/or receiving State General Funds
 - b. Other Medicaid-approved vendors supporting Home and Community Based Services and/or State plan supports
 - c. Community agencies (i.e.- recreation centers, places of worship, non-profits, businesses)
 - d. Schools
2. Grant funds must be used on projects or programs geared to enhance or expand capacity of existing or new providers. Expanding capacity may include increasing:
 - a. The number of people served,
 - b. Service times,
 - c. Populations served,
 - d. Programs, or
 - e. Areas of service
 3. Grant recipient must show proof of financial stability.
 4. Grant recipient must submit required reporting which may include but is not limited to:
 - a. Pre-grant data
 - b. Post-grant data
 - c. Mid-Term Report(s)
 - d. Final Report(s)
 5. Grants are generally limited to one-time use fund requests (i.e.- training, volunteer recruitment, initial costs associated with hiring new staff, capital projects, specialized equipment, incentives).
 6. Grants must lead to a benefit to individuals with IDD's living in Adams, Arapahoe, or Douglas Counties.
 7. Grant periods should conclude within one year of the Grant Agreement Date.

Meeting the above core funding criteria does not constitute a guarantee of funding; funding is limited, and authorizations will be made on a case-by-case basis.

Procedures

The Department will establish and maintain procedures that outline:

1. Additional eligibility requirements (if any);
2. Funding qualifications, limitations, and caps (if any);
3. Conventions for reviewing, approving, and managing requests;
4. The qualifications of the professional(s) or group of professionals who are qualified to authorize funds and the scope of their authority, and;
5. Fund distribution and review practices.
6. Grievance and complaint options related to grant requests.

The Department will update their procedures annually as needed and/or following allocation commitments made by the Board and will be based on the overall initiatives and goals of both the CCB and the Department to best meet the needs of the community.

Funding Objectives

In general, DP will look to support local providers with meeting these two community priorities under the Provider Grant Program:

1. Increasing access to person-centered services and supports so people with IDD's can live [more] meaningful lives.
2. Addressing barriers to services for individuals with IDD's.

Funding Limitations

1. Each fiscal year, a set amount of dollars will be budgeted to support Provider Grants; these funds will be distributed, generally, on a first-come, first-served basis and will be prioritized by those most in-line with grant objectives and funding priorities of Developmental Pathways and its Board of Directors.
2. Funding caps and limitations will be set year by year under annual procedure updates (as needed) and will focus on meeting grant objectives, funding priorities, variety of funding opportunities, and types of expenses (such as limits for startup expenses, salaries and/or rent/mortgage, etc.)
3. Funds to supplant other core funding such as (but not limited to): 1) State and Local Educational funding 2) Medicaid State Plan Medicaid funding 3) Medicaid Waiver funding 4) State General Funding, etc. are unallowable costs; we encourage providers to actively collaborate with existing funding streams to maximize outcomes for the IDD community
 - a. Examples include:
 - i. For HCBS providers: Grants cannot pay an increased amount per unit of support, but grants can cover infrastructure or other costs that allow a provider to be able to support a specific HCBS-funded program designed to expand or ensure ongoing HCBS.
 - ii. For providers intersecting with ongoing educational supports: Grant funds must not be used to replace public education but can help support areas not already covered within educational offerings.
4. Within the application process, Providers will be required to speak to other funding sources that will be or are being accessed to support and sustain their work as related to the grant request(s).

RELATED POLICIES

Complaint/Grievance Policy
Complaint/Grievance Procedure
Confidentiality Policy
Developmental Pathways' Provider Grant Procedure
Intellectual and Developmental Disability Determination Policy
Local Funding Policy
Nondiscrimination Policy
Related Local Funding Program Policies and Procedures

AUTHORITY

27-10.5-104 [Authorized services and supports]
25.5-10-209, C.R.S. [Community-centered boards]
25.5-10-202, C.R.S. [Definitions]
Referendum 4a, 2001, Arapahoe and Douglas Counties
Mill Levy Contracts with Arapahoe and Douglas Counties
Contract with North Metro Community Services for Distribution of Mill Levy Funding for Adams County

DEFINITIONS

Application deadline DP considers applications on time if we receive them on or before the deadline listed in the Grant Schedule. Applications will only be considered if they are submitted through the electronic application link.

Complaint or Grievance means a situation that is unsatisfactory or unacceptable.

Community-centered board (CCB) means a private corporation, for-profit or not-for-profit that is designated pursuant to Section 25.5-10-209, C.R.S., responsible for, but not limited to conducting Developmental Disability determinations, waiting list management Level of Care Evaluations for Home and Community Based Service waivers specific to individuals with intellectual and developmental disabilities or delays, and management of State Funded programs for individuals with intellectual and developmental disabilities or delays.

Developmental Delay means a child who meets the definition as outlined in 25.5-10-202, C.R.S

Developmental or Intellectual Disability means an individual who meets the definition as outlined in 25.5-10-202, C.R.S

Home And Community-Based Services (HCBS) Waiver means services and supports authorized through a 1915(c) waiver of the Social Security Act and provided in community settings to a Client who requires a level of institutional care that would otherwise be provided in a hospital, nursing facility, or Intermediate Care Facility for Individuals with Intellectual Disabilities (ICF-IDD)

Individual with a developmental disability and/or delay means a person determined by a community-centered board to have an intellectual and developmental disability and shall include a child with a developmental delay.

Local Funds means 1) Mill Levy dollars awarded to Developmental Pathways through Referendum 4a (2001) through both Arapahoe and Douglas Counties, 2) Reserve Funds, 3) donation dollars, and 4) other sources.

Medicaid State Plan means the federally approved document that specifies the eligibility groups that a state serves through its Medicaid program, the benefits that the state covers, and how the state addresses additional federal Medicaid statutory requirements concerning the operation of its Medicaid program.

PASA means a developmental disabilities service agency or typical community service agency as defined in Section 8.600.4 et seq., that has received program approval to provide HCBS-DD waiver services.

Provider is a person or agency who provides services to or to benefit an individual with an IDD.