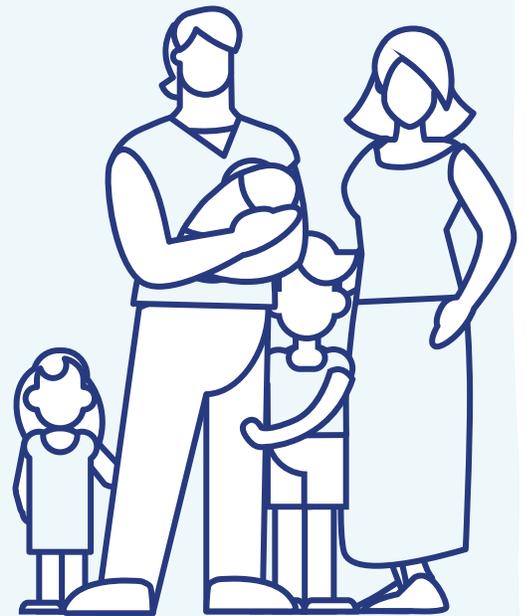


Welcome to

Early Intervention

at Developmental Pathways

We are excited to
work with you &
your child!



Developmental
Pathways

www.dpcolo.org



Research shows that the first three years of life are the most important for development and learning.

ABOUT

Early Intervention (EI) is a no-cost developmental evaluation available for all children newborn to age 3.

The program provides service coordination and additional supports for families who have a child with a delay in development and/or qualifying diagnosis to best support the child's development, allowing them to reach their full potential.

WELCOME GUIDE

This EI Welcome Guide includes information about our program to get started:

- Connecting with other EI families
- Colorado Family Guidebooks
- Supporting legal documents

QUESTIONS

Visit us online at www.dpcolo.org

Call our EI Intake line at 303-858-2229 (BABY)



Connect online!

JOIN US ON SOCIAL MEDIA

Please like/follow Developmental Pathways on social media to stay connected, learn about important updates, family stories, staff spotlights, community events, etc.



@developmentalpathways | www.facebook.com/developmentalpathways



@dev_pathways | www.twitter.com/dev_pathways



@developmental.pathways | www.instagram.com/developmental.pathways/

EARLY INTERVENTION PARENT GROUP

Additionally, DP has its own [EI Parent Group](#) on Facebook, which is open to families/caretakers of the children we serve. This online community is a resource to learn about upcoming events and activities, community supports, share articles and information, and build friendships. We want families to connect, ask questions, have discussions, and share opinions and helpful tips.

To join, click the "Join" button at the top of the page and answer two simple questions to be approved for membership. (www.facebook.com/groups/DPearlyintervention/)

Group Guidelines

Developmental Pathways Early Intervention department, in partnership with the Communications department, monitors this group.

- We expect all families/caretakers to be courteous, respectful, and open-minded.
- We expect all families/caretakers to maintain confidentiality when others share information about their child(ren).
- There will be absolutely no bashing, insulting, cursing, inappropriate content, or attacks towards one another. Such behavior will result in a warning, and if it continues, the user will be permanently removed from the group.
- We expect to be notified by message when someone is inappropriate. We will investigate the content and take appropriate steps to resolve the problem.



Early Intervention Colorado Family Guidebooks



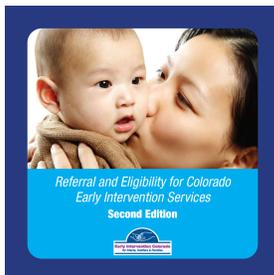
Family Rights

[English](#) | [Español](#)



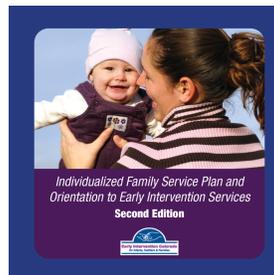
Transition Planning

[English](#) | [Español](#)



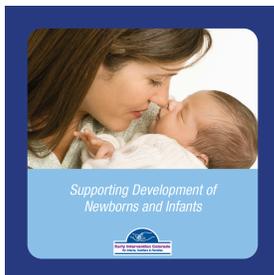
Referral & Eligibility

[English](#) | [Español](#)



Family Service Plan

[English](#) | [Español](#)



Newborns & Infants

[English](#) | [Español](#)



EI CO Program

[English](#) | [Español](#)

A Family Guide to the Coordinated System of Payments for Early Intervention Services

[English](#) | [Español](#)



Mission & Key Principles for Providing Early Intervention Services in Natural Environments

MISSION

Part C early intervention builds upon and provides support and resources to assist family members and caregivers to enhance children's learning and development through everyday learning opportunities.

KEY PRINCIPLES

1. Infants and toddlers learn best through everyday experiences and interactions with familiar people in familiar contexts.
2. All families, with the necessary supports and resources, can enhance their children's learning and development.
3. The primary role of a service provider in early intervention is to work with and support family members and caregivers in children's lives.
4. The early intervention process, from initial contacts through transition, must be dynamic and individualized to reflect the child's and family members' preferences, learning styles and cultural beliefs.
5. IFSP outcomes must be functional and based on children's families' needs and family-identified priorities.
6. The family's priorities, needs and interests are addressed most appropriately by a primary provider who represents and receives team and community support.
7. Interventions with young children and family members must be based on explicit principles, validated practices, best available research, and relevant laws and regulations.

Workgroup on Principles and Practices in Natural Environments, OSEP TA Community of Practice: Part C Settings. (2008, March). Agreed upon mission and key principles for providing early intervention services in natural environments. Retrieved from http://ectacenter.org/~pdfs/topics/families/Finalmissionandprinciples3_11_08.pdf



Developmental Pathways Nondiscrimination Policy

As a recipient of Federal financial assistance, Developmental Pathways, Inc. does not exclude, deny benefits to, or otherwise discriminate against any person on the grounds of race, color, national origin, disability, age, sex, veteran status, sexual identity, genetic information, religion, or creed in admission to, participation in, or receipt of the services and benefits under any of its programs and activities, and in staff and employee assignments to individuals, whether carried out by Developmental Pathways, Inc. directly, through a contractor, or through any other entity with which Developmental Pathways, Inc. arranges to carry out its programs and activities.

This statement is in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (nondiscrimination on the basis of race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (nondiscrimination on the basis of disability), the Age Discrimination Act of 1975 (nondiscrimination on the basis of age), regulations of the U.S. Department of Health and Human Services issued pursuant to these three statutes at Title 45 Code of Federal Regulations (Parts 80, 84, and 91), and all applicable federal and state laws, rules, or regulations.

Additionally, in accordance with Section 1557 of the Patient Protection and Affordable Care Act of 2010, 42 U.S.C. § 18116, Developmental Pathways, Inc. does not exclude, deny benefits to, or otherwise discriminate against any person on the ground of sex (including gender identity) in admission to, participation in, or receipt of the services and benefits under any of its health programs and activities, and in staff and employee assignments, whether carried out by Developmental Pathways, Inc. directly, through a contractor, or through any other entity with which Developmental Pathways, Inc. arranges to carry out its programs and activities.

In case of questions, please contact:

Provider Name: Developmental Pathways, Inc.

Contact Person/Section 504 Coordinator: Erica Kitzman

Telephone number: (303) 858-2306



NOTICE OF PRIVACY PRACTICES FOR PROTECTED HEALTH INFORMATION

THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW THIS NOTICE CAREFULLY.

Introduction

Developmental Pathways, Inc. ("DP") safeguards your protected health information (PHI) as required by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and other applicable federal and state law and regulations. This Notice explains how DP uses and discloses your PHI and how you can exercise your rights under HIPAA.

DP Duties

1. Notify You Of DP's Privacy Policies. Federal law requires that DP notify you of its legal duties and privacy policies and procedures with respect to your PHI. This Notice is intended to satisfy that requirement.
2. Use And Disclose Your PHI Only As Described In This Notice. DP will abide by the terms of this Notice as long as it remains in effect. DP will use and disclose your PHI without first obtaining your written authorization only as described in this Notice. If DP obtains your written authorization for a use or disclosure not described in this Notice, you may revoke or modify that authorization at any time by submitting the appropriate form to the Privacy Officer designated on page 5 below. The Privacy Officer will provide you with a copy of the form upon request.

How DP Might Use Or Disclose Your PHI Without Your Authorization For Treatment, Payment Or Health Care Operations

1. Uses And Disclosures For Treatment. DP may use your PHI to provide you with medical treatment or services. We may disclose your PHI to physicians, psychologist and other professional persons providing services or support to you in an emergency situation which precludes obtaining consent.
2. Use For Payment Purposes: DP may use your PHI to prepare bills for services that it has provided to you and to collect payment for those services.
3. Uses And Disclosures For Health Care Operations. DP may use your PHI for agency operations. These uses are necessary to manage DP's operation and to monitor the quality of your care. DP may disclose your PHI to qualified professional personnel of authorized external agencies whose responsibility it is to license, to accredit to monitor, to approve, or to conduct other functions as designated by the Executive Director of the Department.

How DP Might Otherwise Use Or Disclose Your PHI Without Your Authorization

- Appointment Reminders: We may use your PHI to contact you about an upcoming appointment or to provide you with information about treatment alternatives or other health-related benefits and services that may be of interest to you.
- Disclosures To Family Members Or Authorized Representatives. DP may disclose your PHI to your parent if you are a minor, to your guardian, or to an individual designated by you, or designated by your parent, if you are a minor, or by your guardian, if appropriate, to assist you in acquiring or utilizing services or supports from DP to the extent access to confidential is within the scope of the designated person's authority.
- Disclosures To Business Associates. DP has contracted with one or more third parties (referred to as a business associate) to use and disclose your PHI to perform services for DP. DP will obtain each business associate's written agreement to safeguard your PHI.



NOTICE OF PRIVACY PRACTICES FOR PROTECTED HEALTH INFORMATION

- Uses And Disclosures For Health Oversight Activities. DP may disclose your PHI to qualified professional personnel of Community Centered Boards, regional centers and other service agencies, including boards of directors and Human Rights Committee members to the extent necessary for the acquisition, provision, oversight or referral of services and supports. DP may disclose your PHI to the Colorado Department of Human Services (“DHS”) or its designees as deemed necessary by DHS’s Executive Director. DP may disclose your PHI to The Legal Center for People with Disabilities and Older Persons (the “Legal Center”), 455 Sherman St., Suite 130, Denver, CO 80203, as long as that organization serves as the protection and advocacy system for Colorado, when (a) the Legal Center has received a complaint from you or on your behalf, or (b) if you do not have a legal guardian or if the State of Colorado or the State’s designee is your legal guardian.
- Uses And Disclosures For Judicial And Administrative Proceedings. DP may use or disclose your PHI in connection with court proceedings, such as disclosures of your PHI to a court or to persons authorized by an order of the court, issued after a hearing, notice of which was given to you or your personal representative, where appropriate, and to the custodian of the information.
- Uses Or Disclosures Required By Law. DP may use or disclose your PHI as required by any statute, regulation, court order or other mandate enforceable in a court of law.
- Disclosures To HHS. DP may disclose your PHI to the United States Department of Health and Human Services (“HHS”), the government agency responsible for overseeing DP’s compliance with federal privacy law and regulations regulating the privacy of PHI.

Your Privacy Rights As A Participant In One Or More Of DP’s Programs

You may exercise the rights described below by contacting DP’s Privacy Officer at the mailing address or telephone number listed below and requesting a copy of the appropriate form.

- Right To Access Your PHI. You may request a review or photocopies of your PHI on file with DP by submitting the appropriate form to the Privacy Officer. DP will provide access, or will mail the photocopies to you, within 30 days of your request unless the PHI is not available on-site, in which case DP will provide access or mail the photocopies within 60 days of your request. DP may extend the deadline for access or mailing by up to 30 days. DP will provide you with a written explanation of any denial of your request for access or photocopies. DP may charge you a reasonable, cost-based fee for photocopies or for mailing. If there will be a charge, the Privacy Officer will first contact you to determine whether you wish to modify or withdraw your request.
- Right To Amend Your PHI. You may amend your PHI on file with DP by submitting the appropriate request form to the Privacy Officer. DP will respond to your request within 60 days. DP may extend the deadline by up to an additional 30 days. If DP denies your request to amend, DP will provide a written explanation of the denial. You would then have 30 days to submit a written statement explaining your disagreement with the denial. Your statement of disagreement would be included with any future disclosure of the disputed PHI.
- Right To An Accounting Of Disclosures Of Your PHI. You may request an accounting of DP’s disclosures of your PHI by submitting the appropriate form to the Privacy Officer. DP will provide the accounting within 60 days of your request. DP may extend the deadline by up to an additional 30 days. The accounting will exclude the following disclosures: (a) disclosures for “treatment,” “payment,” or “health care operations,” (b) disclosures to you or pursuant to your authorization, (c) disclosures to family members or close friends involved in your care or in payment for your care, (d) disclosures as part of a data use agreement, and (e) incidental disclosures. DP will provide the first accounting during any 12-month period without charge. DP may charge a reasonable, cost-based fee for each additional accounting during the same 12-month period. If there will be a charge, the Privacy Officer will first contact you to determine whether you wish to modify or withdraw your request.
- Right To Request Additional Restrictions On The Use Or Disclosure Of Your PHI. You may request that DP place restrictions on the use or disclosure of your PHI for “treatment,” “payment,” or for “health care operations” in addition to the restrictions required by federal law by submitting the appropriate request form to the Privacy Officer. DP will notify you in writing within 30 days of your request whether it will agree to the requested restriction. DP is not required to agree to your request.



NOTICE OF PRIVACY PRACTICES FOR PROTECTED HEALTH INFORMATION

- Right To Request Additional Restrictions On The Use Or Disclosure Of Your PHI. You may request that DP place restrictions on the use or disclosure of your PHI for “treatment,” “payment,” or for “health care operations” in addition to the restrictions required by federal law by submitting the appropriate request form to the Privacy Officer. DP will notify you in writing within 30 days of your request whether it will agree to the requested restriction. DP is not required to agree to your request.
- Right To Request Communications By Alternative Means Or To An Alternative Location. DP will honor your reasonable request to receive PHI by alternative means, or at an alternative location, if you submit the appropriate request form to the Privacy Officer.
- Right To A Paper Copy Of This Notice. You may request at any time that the Privacy Officer provide you with a paper copy of this Notice.

A Note About Personal/Authorized Representatives

All of the rights described above may be exercised by your personal representative after the personal representative has provided proof of his or her authority to act on your behalf. Proof of authority may be established by (a) designation of an authorized representative; (b) a power of attorney for health care purposes, notarized by a notary public; (b) court order for appointment as guardian, or (c) any other document which the Privacy Officer, in his or her sole discretion, deems appropriate.

Your Right To File A Complaint

If you believe that your privacy rights have been violated because DP has used or disclosed your PHI in a manner inconsistent with this Notice because DP has not honored your rights as described in this Notice, or for any other reason, you may file a complaint in one, or both, of the following ways:

1. Internal Complaint: Within 180 days of the date you learned of the conduct, you can submit a complaint using the appropriate complaint form to the Privacy Officer, Developmental Pathways, Inc., 325 Inverness Drive South, Englewood, CO 80112, or call (303) 260-6600 and ask for the Privacy Officer. You can obtain a complaint form from the Privacy Officer.
2. Complaint To HHS: Within 180 days of the date you learned of the conduct, you may submit a complaint by mail to the Secretary of the U.S. Department of Health and Human Services, Hubert H. Humphrey Building, 200 Independence Ave., S.W., Washington, D.C. 20201.

DP Anti-Retaliation Policy

DP will not retaliate against you for submitting an internal complaint, a complaint to HHS, or for exercising your other rights as described in this Notice or under applicable law.

Whom To Contact For More Information About DP Privacy Policies And Procedures

If you have any questions about this Notice, or about how to exercise any of the rights described in this Notice, you should contact DP's Privacy Officer by mail c/o Developmental Pathways, 325 Inverness Drive South, Englewood, CO 80112-6012, or call (303) 360-6600 and ask for the Privacy Officer.

Revisions To The Privacy Policy And To The Notice

DP may change this Notice or DP's privacy policies and procedures at any time. If the change to DP's privacy policies and procedures would have a material impact on your rights, DP will notify you of the change by promptly mailing (either electronically or by U.S. Postal Service) a revised Notice to you which reflects the change. Any change to DP's privacy policies and procedures, or to the Notice, will apply to your PHI created or received before the revision.

Effective Date Of This Notice: December 2008.